

TONBRIDGE AND MALLING BOROUGH COUNCIL

LEISURE AND ARTS ADVISORY BOARD

Monday, 12th January, 2009

Present: Cllr Mrs S M Murray (Chairman), Cllr Mrs M F Heslop (Vice-Chairman), Cllr P F Bolt, Cllr Ms V Branson, Cllr Mrs F A English, Cllr Mrs E M Holland, Cllr R D Lancaster, Cllr B J Luker, Cllr Mrs A S Oakley, Cllr A G Sayer and Cllr Mrs C J Woodger.

Representative: Mr A Nicholl (Tonbridge Sports Association)

Councillors Aikman, Mrs Anderson, Ms Atkinson, Balcombe, Baldock, Coffin, Cure, N Heslop, Rhodes and Worrall were also present pursuant to Council Procedure Rule No 15.21.

An apology for absence was received from Councillor Keeley.

PART 1 - PUBLIC

**LAA
09/001 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**LAA
09/002 MINUTES**

RESOLVED: That the notes of the meeting of the Leisure and Arts Advisory Board held on 13 October 2008 be approved as a correct record and signed by the Chairman.

The Chairman announced that Tonbridge Swimming Pool had recently undergone a QUEST assessment and had received an initial indication that it would be awarded an 'Excellent' status. The Board congratulated the Manager, Gary Littlejohn, and the staff at the pool on this achievement.

MATTERS FOR RECOMMENDATION TO THE CABINET

**LAA
09/003 LEISURE SERVICES - REVIEW OF CHARGES 2009/10**

The joint report of the Chief Leisure Officer and the Director of Finance outlined proposed charges in respect of Poult Wood Golf Centre, Tonbridge Cemetery, Tonbridge Castle Council Chamber/Wedding Charges, the Summer Playscheme, pitch hire for sportsgrounds within Tonbridge and car parking at the Council's two Country Parks.

RECOMMENDED: That

(1) the scale of charges for Poult Wood Golf Centre, as detailed at Annex 2 to the report, be agreed and implemented with effect from 1 April 2009;

(2) the proposed increase in pitch hire charges for Tonbridge Sportsgrounds, as detailed at Annex 3 to the report, be agreed and implemented with effect from 1 April 2009;

(3) the scale of charges for Tonbridge Cemetery, as detailed at Annex 5 to the report, be agreed and implemented with effect from 1 April 2009;

(4) the proposed charges for Tonbridge Castle Chamber and the associated list of concessionary users, as shown at Annexes 6, 7 and 8 to the report, be approved and implemented from 1 April 2009;

(5) the proposed charges for Weddings in 2010/11 at Tonbridge Castle be agreed as detailed in the report;

(6) the proposed charges for the 2009 Summer Playscheme, as detailed at Annex 10 to the report, be approved; and

(7) the charges for car parking at Leybourne Lakes and Haysden Country Parks be reviewed at the January 2010 meeting of the Advisory Board, including the potential introduction of a joint season ticket for both facilities.

***Referred to Cabinet**

**LAA
09/004**

LEISURE SERVICES BUSINESS UNIT - REVIEW OF CHARGES

The joint report of the Chief Leisure Officer and the Director of Finance outlined proposed charges in respect of Larkfield Leisure Centre, Angel Centre, Tonbridge Swimming Pool, Tonbridge Farm All Weather Area and Tonbridge Racecourse Sportsground Games Hut. Members' attention was drawn to the need to consider the charging proposals alongside the Leisure Services Business Unit draft revenue estimates reported to the Finance and Property Advisory Board on 7 January 2009.

RECOMMENDED: That

(1) the scale of charges with regard to Larkfield Leisure Centre, as set out in Annex 1 to the report, be implemented with effect from 1 April 2009;

(2) the scale of charges with regard to Angel Centre, as set out in Annex 2 to the report, be implemented with effect from 1 April 2009; and

(3) the scale of charges with regard to Tonbridge Swimming Pool, as set out in Annex 3 to the report, be implemented with effect from 1 April 2009.

***Referred to Cabinet**

**LAA
09/005**

**TONBRIDGE SWIMMING POOL - PROVISION OF DISABLED
CHANGING FACILITIES**

Decision Notice D090008MEM

The joint report of the Chief Leisure Officer and Cabinet Members for Leisure, Youth and Arts and Finance brought forward detailed plans for the provision of disabled changing facilities at Tonbridge Swimming Pool and provided an update on the progress of the proposed works to meet the requirements of the Disability Discrimination Act.

RECOMMENDED: That the proposed design for the new disabled changing area at Tonbridge Swimming Pool be approved and progressed in accordance with the timescale outlined in the report.

**LAA
09/006**

TONBRIDGE CASTLE FESTIVAL OF MUSIC AND FIREWORKS

Decision Notice D090009MEM

The joint report of the Chief Leisure Officer and Cabinet Member for Leisure, Youth and Arts provided an update on the proposed programme for this summer's event and included details of initiatives to reduce the cost of the Festival to the Council.

RECOMMENDED: That the proposed programme, charges and arrangements for the 2009 Festival of Music and Fireworks, as outlined in the report, be agreed.

**LAA
09/007**

**PUBLIC OPEN SPACES: DISABILITY DISCRIMINATION ACT
ACCESS AUDITS**

Decision Notice D090010MEM

The joint report of the Chief Leisure Officer and Cabinet Member for Leisure, Youth and Arts brought forward a draft of the Tonbridge Farm Sportsground Disability Discrimination Act Access Audit and set out details of the proposed arrangements for a similar audit to be undertaken of the Tonbridge Castle Grounds.

RECOMMENDED: That

(1) the draft Disability Discrimination Act Access Audit for Tonbridge Farm Sportsground, as shown at Annex 1 to the report, be approved;

(2) improvement actions within the Access Audit be implemented in accordance with the proposals highlighted at sub-section 1.2.3 of the report; and

(3) an access audit of Tonbridge Castle Grounds be carried out in summer 2009 in liaison with the Tonbridge and Malling Access Group.

MATTERS SUBMITTED FOR INFORMATION

**LAA
09/008** **CAPITAL PLAN PROGRESS REPORT**

The report updated the Board on progress with schemes contained within the Leisure Services section of the Capital Plan.

**LAA
09/009** **LEISURE FACILITIES - FINANCIAL PERFORMANCE**

Management information for Larkfield Leisure Centre, Angel Centre, Tonbridge Swimming Pool, Poulton Wood Golf Centre, Tonbridge Castle/Customer Services, Tonbridge Cemetery and the Ground Maintenance Contract at Poulton Wood was summarised in the report.

**LAA
09/010** **INDOOR LEISURE FACILITIES - ZEST LOYALTY SCHEME**

The report provided an update on the Zest Loyalty Scheme which had been launched at the Council's indoor leisure facilities on 1 November 2008.

**LAA
09/011** **YOUTH AND PLAY DEVELOPMENT UPDATE**

The report of the Chief Leisure Officer provided an update on activities and initiatives for young people and children. The Board noted that Jeni Ashmore had been appointed to the post of Youth and Play Development Officer.

MATTERS FOR CONSIDERATION IN PRIVATE

**LAA
09/012** **EXCLUSION OF PRESS AND PUBLIC**

There were no matters considered in private.

The meeting ended at 2058 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090008MEM

Date: 12th January 2009

Decision(s) and Reason(s)

Tonbridge Swimming Pool - Provision of Disabled Changing Facilities

(Joint Report of Chief Leisure Officer and Cabinet Members for Leisure, Youth & Arts and Finance)

The report brought forward detailed plans for the provision of disabled changing facilities at Tonbridge Swimming Pool and provided an update on the progress of the proposed works to meet the requirements of the Disability Discrimination Act.

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the proposed design for the new disabled changing area at Tonbridge Swimming Pool be approved and progressed in accordance with the timescale outlined in the report.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 12 January 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 16 January 2009

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090009MEM

Date: 12th January 2009

Decision(s) and Reason(s)

Tonbridge Castle Festival of Music and Fireworks

**(Joint Report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth & Arts)**

**The report provided an update on the proposed programme for this
summer's event and included details of initiatives to reduce the
cost of the Festival to the Council.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the proposed
programme, charges and arrangements for the 2009 Festival of Music
and Fireworks, as outlined in the report, be agreed.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 12 January 2009.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 16 January 2009

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D090010MEM

Date: 12th January 2009

Decision(s) and Reason(s)

Public Open Spaces: Disability Discrimination Act Access Audits

**(Joint Report of Chief Leisure Officer and Cabinet Member for
Leisure, Youth & Arts)
(Annex 1)**

**The report brought forward a draft of the Tonbridge Farm
Sportsground Disability Discrimination Act Access Audit and set
out details of the proposed arrangements for a similar audit to be
undertaken of the Tonbridge Castle Grounds.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the draft Disability Discrimination Act Access Audit for Tonbridge
Farm Sportsground, as shown at Annex 1 to the report, be approved;
- 2) improvement actions within the Access Audit be implemented in
accordance with the proposals highlighted at sub-section 1.2.3 of the
report; and
- 3) an access audit of Tonbridge Castle Grounds be carried out in
summer 2009 in liaison with the Tonbridge and Malling Access Group.

**Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 12 January 2009.**

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

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working days after publication unless it is called in.